



Board of Directors
Regular Meeting
Minutes

January 30, 2023 – Heritage Room

These minutes are not intended to be a verbatim transcription of the proceedings and discussions associated with the business of the board’s agenda; rather, what follows is a summary of the order of business and general nature of testimony, deliberations and action taken.

1 CALL MEETING TO ORDER: Henry Giacomini called the regular meeting to order at 6:01 PM on the above date.

BOARD MEMBERS PRESENT:	ABSENT:	STAFF PRESENT:
Henry Giacomini, President	Shirley Wright	Bailey Van Riet, GM
Jessica DeCoito, Secretary	Sharmie Stevenson	Heidi Bass
Carol Buckman, Treasurer	Howard Lakey	
Beau Norris	Randall Harr	
Kati Escalante	Elena Albaugh	
Shane Overton		
Brent Cassity		
Russ Hawkins		
Helen Hawkins		
Dale Kroschel		

2 PLEDGE OF ALLEGIANCE

3 CALL FOR REQUEST FROM THE AUDIENCE - PUBLIC COMMENTS OR TO SPEAK TO AGENDA ITEMS: NONE

4 MINUTES

4.1 A motion/second carried; Board of Directors accepted the minutes of November 28, 2022. **Buckman, Norris** **Approved by All**

5 GENERAL MANAGERS REPORT

5.1 Written report submitted. Attending a Super’s School through WFA to help increase the entries for still exhibits. Went to WFA with Heidi and learned a lot. Lots of announcing for 2023 fair announcing on Facebook going on. Fairgrounds walk through will take place with Ben and Lori to identify all the issues that we need fixed before fair. We will need to schedule a facilities meeting. We need a new RV Park Manager. Will possibly need a person for housekeeping/maintenance for post event clean up. Possibly need to get a new vendor contract employee for fair. Micro Reality Racing: options are being researched with more information with regards to financials will be presented at the next meeting.

5.2 Preliminary Fair Budget presented. Motion moved, seconded and passed to approve the budget. **Kroschel, Buckman** **Approved by All**

6 BOARD COMMITTEES

6.1 Finance Committee

6.1.1 **Treasurer’s Report:** Money will be moved from IMFHF before the end of the year
Financials
 CD #1: \$50,000 and CD #2: \$50,000 **Kroschel, H. Hawkins** **Approved by All**

Money Market: \$104,140.79

Operations: \$84,468.71

Total: \$288,609.50

Motion moved, seconded and approved to accept financials as reported.

6.1.2	Bills to Report: For the Hat Creek Construction Party Bar Expenses: Randall Harr: \$430.67 IMF: \$144.75	<i>Kroschel, Escalanate</i>	<i>Approved by All</i>
6.2	Executive Committee: No January Meeting. Will meet on February 16 th at 10:00 AM		
6.3	Fair Committee: No January Meeting. Will meet on February 16 th at 11:00 AM		
6.4	Jr. Livestock Advisory Committee: next meeting scheduled is February 20 th at 7:00 pm (tentative). Redwood Meats has discontinued working with a lot of fairs. We are working out what our options are. New sale and show ring panels have arrived		
6.5	Facilities Committee: No meeting in January.		
6.5.1	Veteran's Memorial: The Veteran's Memorial Update: needs to get a check for \$1016 for County of Shasta to cover the general plan permit. The plan needs to get a signature from a General Contractor. The owner of the plan drawings will be amending the plans to include the ADA pieces.		
6.6	Sponsorship Committee:		
6.6.1	DRAFT letter to sponsors was shared. Motion moved, seconded and carried to send this letter out.	<i>R. Hawkins, Kroschel</i>	<i>Approved by All</i>
6.7	Grant Committee: Dump trailer grant was received for \$6000. We are looking at getting more funds to help cover the remaining. We are also working with Bid Cal Inc. to get information on dump trailers they have listed for sale. And we are researching licensing fees, etc.		
7	OLD BUSINESS		
7.1	Grant Update: Met with engineer to make some changes on the map and a new design to present to the county. Hoping that we are good to go after that, we will go to bid. PG&E emails have been exchanged. And we are hoping to begin construction late this spring. Extension filed for additional year.		
7.2	Christmas Tree Lighting and Parade: Not a money-making event. But a great kid's event to meet Santa with Christmas crafts and activities. Great food provided by Ben and Lori (our maintenance staff). We would like to have this event again but hope for better weather.		
7.3	Hat Creek Construction Party – approximately \$5000 made working the bars. Final numbers will be provided at a later date.		
8	NEW BUSINESS		
8.1	Chamber of Commerce: Requested to become a member at \$45 to join. We advertise on their website. We should also look at starting the FR Chamber back up. Motion made to table this until next meeting. Motion moved, seconded and carried.	<i>DeCoito, Kroschel</i>	<i>Approved to Table</i>
8.2	Committee Roster: Facilities: Buckman, Kroschel, DeCoito, Cassity Sponsorship: DeCoito, H. Hawkins, Escalante, Buckman, and Staff Heidi Bass Grant: Stevenson, Kroschel Jr. Livestock Advisory: Norris, Giacomini		
8.3	Brown Act Summary: Discussion about making sure we are meeting all the necessary requirements.		
9	MOVE INTO CLOSED SESSION: 7:13 PM		
9.1	Real Estate Negotiations – Govt Code 54956 A motion was approved to create a committee of IMFHF Board Members to meet with JR. Rodeo Board and work on a contract.		
9.2	Real Estate Negotiations – Govt Code 54956 IMYS Lease – No Action was taken. GM Van Riet will meet with IMYS and discuss the contract.		
10	ANNOUNCEMENT OF OPEN SESSION: 7:42 PM		
11	ADJOURNMENT: Motion moved, seconded and carried to adjourn the meeting at 7:43 pm		